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CALIFORNIA CONSUMER PRIVACY ACT (CCPA) NOTICE

Last updated: May 16, 2024

1. Purpose and Scope of this Notice

The purpose of this CCPA Notice by SIA Request, registration number: 40203423105, legal address: Stabu iela 109 – 1, Riga, LV-1009, Latvia (hereinafter – the Controller) is to supplement our Privacy Policy.

This notice is applicable to the personal data of California residents, as defined under the California Consumer Privacy Act of 2018 (hereinafter – the CCPA, California Civil Code § 1798.100 et seq.). It aims to inform California residents (hereinafter – Consumers) about their rights and our practices regarding the collection, use, and sharing of their personal data.

The Controller shall have the right to make changes to this notice at its sole discretion. The notice is available on the Controller's website – www.request.lv (hereinafter – the Website), as well as at the office and is applicable from the date of approval of the notice.

2. Information We Collect

We collect the following categories of personal data from Consumers:

- Identifiers: Name, personal identification number, address, telephone number, email address, bank account number, and tax identification number;
- Commercial Information: Records of services provided, payment information, and transaction history;
- Internet or Other Electronic Network Activity Information: Website activity and other information regarding interaction with our website;
- Professional or Employment Related Information: Job application details, educational background, and health data related to employment;
- Audio, Electronic, Visual, or Similar Information: Photographs and video recordings for public relations and marketing purposes.

3. Purpose of Collecting Personal Data

We collect and process personal data for the following purposes:

- Service Provision: To provide and enhance our services to Consumers;
- Communication: To contact Consumers regarding our services, updates, and relevant information;
- Marketing and Public Relations: To promote our services and improve our public image;
- Employment: To evaluate and process job applications;
- Legal Compliance: To fulfill legal obligations, including those related to employment and taxation;
- Security: To safeguard the legitimate interests of the Controller and the Consumers, ensuring the security of our operations and data.

4. Sharing Personal Data

We may share personal data with the following categories of third parties:

- Service Providers: Entities that process data on our behalf, such as software providers, hosting service providers, social network providers, banks and payment processors;
- Business Partners: Partners with whom the Controller collaborates for service delivery and marketing;
- Professional Advisors: Legal, financial, and other advisors who assist in our business operations;
- Legal Authorities: Regulatory and law enforcement bodies as required by law.

5. No Sale of Personal Information

We prioritize the privacy and security of your personal data. As such, we do not sell personal data. This means we do not exchange personal data for monetary consideration or other valuable consideration.

6. Consumer Rights Under CCPA

Consumers have the following rights under the CCPA:

- Right to Know (California Civil Code § 1798.110): Consumers can request information about the personal data the Controller collects, uses, and shares;
- Right to Delete (California Civil Code § 1798.105): Consumers can request the deletion of their personal data, subject to certain exceptions;
- Right to Opt-Out (California Civil Code § 1798.120): Consumers can opt-out of the sale of their personal data;

  (Note: We do not sell personal data, nor do we exchange personal data for monetary consideration or other valuable consideration.)
- Right to Non-Discrimination (California Civil Code § 1798.125): Consumers will not be discriminated against for exercising their CCPA rights.

7. Exercising Your CCPA Rights

To exercise any of these rights, the Controller may be contacted by sending an official letter to the Controller's legal address: Stabu iela 109 - 1, Riga, LV-1009, Latvia or by email: info@request.lv

When a request is received, the Controller will take steps to verify the identity of the Consumer to ensure that the person making the request is the Consumer or their authorized representative. This may involve asking for additional information to confirm identity. The Controller will respond to verified requests within the timeframes specified by the CCPA.

Consumers may designate an authorized agent to make a request on their behalf, provided the Controller receives written permission for the agent to act on their behalf. The authorized agent must provide proof of such authorization and verify their own identity with us.

8. Closing Remarks

This CCPA Notice forms an integral part of our Privacy Policy and aims to maintain transparency and trust with our Consumers regarding their personal data.

This CCPA Notice may be amended as necessary, with the current version of the notice being published on the Controller's website. For significant changes, Consumers will be notified through the Controller's usual communication channels.

In case of any questions regarding this CCPA Notice, the ways in which we collect and use your information described here and in our Privacy Policy, your choices and rights regarding such use, or wish to exercise your rights under California law, the Controller may be contacted by sending an official letter to the Controller's legal address: Stabu iela 109 - 1, Riga, LV-1009, Latvia or by email: info@request.lv

Approved:



D. Bethers
Board Member